
BOX HILL SENIOR SECONDARY COLLEGE

SPORTS DEVELOPMENT PROGRAM EXIT REFUND POLICY

1. INTRODUCTION

Box Hill Senior Secondary College is one of only two Specialist Sports Schools in Victoria and it offers the opportunity to gifted athletes to combine their goals in sport with a comprehensive and stimulating education. Programs are offered to both male and female athletes in the following sports:-

Basketball	Years 7-12
Football (AFL & AFLW)	Years 9-12
Tennis	Years 7-12
Netball	Years 7-12
Athlete Development	Years 10-12

These programs aim to develop the student athlete in both the skills and techniques of their chosen sport and to enhance their fitness and conditioning.

The Sport Development Programs, although integrated into each student's timetable, are extra-curricular programs which parents and guardians may choose for their child to access or participate in.

These programs do not attract funding from Department of Education and Training (DET) or any other Government departments and are offered to participants on a user pays basis. The fee charged will be calculated to cover the costs associated with the provision of the various programs over the whole year.

The Sport Development Programs offered to students in Years 10-12 normally operate for a 36 week period during Terms 1 - 4 excluding school holidays and normally for 40 weeks in Years 7-9.

2. POLICY

The Sport Development Programs involve competitive play, training and fitness and conditioning activities, excursions and special activities. The programs involve the employment of specialist coaches and the maintenance of specialized equipment and as a result, the College continues to incur costs even if students are not participating in the programs.

Students withdrawing from the Sport Development Programs will not automatically be entitled to a refund of the fees paid and parents need to make a written application.

The following periods of notice are required:-

Basketball, Football, Netball	- a minimum of four (4) weeks written notice
Tennis & Athlete Development	- a minimum of one (1) terms written notice

Parents/guardians are only eligible to apply for a refund if all fees for the Sport Development Programs have been fully paid &/or have been paid in accordance with an agreed payment plan.

The calculation of any refund will be based upon the weekly fee charged for each sport.

The refund available to the student/family will be the full amount paid by the student less an administration fee of up to \$20 and expenses incurred by the College up to the date of the student withdrawing from the program. (eg uniform costs and the cost of the student's participation.)

A copy of this school-level policy will be made available on request.

3. EVALUATION

This policy is to be reviewed annually by the Finance Committee.

Recommended by Finance Committee: 12 October 2017

Ratified by School Council: 17 October 2017