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## **BOX HILL SENIOR SECONDARY COLLEGE**

### **SPORTS DEVELOPMENT PROGRAM INJURY REFUND POLICY**

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#### **1. INTRODUCTION**

Box Hill Senior Secondary College is one of only two Specialist Sports Schools in Victoria and it offers the opportunity to gifted athletes to combine their goals in sport with a comprehensive and stimulating education. Programs are offered to both male and female athletes in the following sports:-

Basketball	Years 7-12
Football (AFL & AFLW)	Years 9-12
Tennis	Years 7-12
Netball	Years 7-12
Athlete Development	Years 10-12

These programs aim to develop the student athlete in both the skills and techniques of their chosen sport and to enhance their fitness and conditioning.

The Sport Development Programs, although integrated into each student's timetable, are extra-curricular programs which parents and guardians may choose for their child to access or participate in.

These programs do not attract funding from the Department of Education and Training (DET) or any other Government departments and are offered to participants on a user pays basis. The fee charged will be calculated to cover the costs associated with the provision of the various programs over the whole year.

The Sport Development Programs offered to students in Years 10-12 normally operate for a 36 week period during Terms 1 - 4 excluding school holidays and normally for 40 weeks in Years 7-9.

#### **2. POLICY**

The Sport Development Programs involve competitive play, training and fitness and conditioning activities and it is assumed that students participate in their chosen sport after school hours. As a result, it is inevitable that a student may be injured and unable to participate in the sport development programs for a period of time.

##### **2.1 MANAGEMENT OF INJURED STUDENT (S)**

Through consultation with the relevant coaches and depending upon medical advice, it is envisaged that injured students will continue to be engaged in the relevant sport development program where practicable. This participation may vary depending upon:-

- The nature of the injury and length of non-participation;
- whether the student is involved in the senior or middle years sports development program;

The nature of involvement could involve the student participating in fitness training but not competitive play, providing assistance to the coaches and other students, watching relevant videos, DVD's and completing relevant work sheets etc.

If these types of activities are not available &/or considered suitable, the student will be required to engage in private study.

## **2.2 REFUND OF FEES**

As the College, continues to incur costs in the operation of the Sport Development Programs even if students are not participating, injured students will not automatically be entitled to a refund of fees paid.

### Short-term injuries:

Students who are injured and are unable to participate in their relevant program for up to **four** (4) weeks are not eligible for any refund of fees paid.

### Longer term injuries:

Students who are injured and the period of non-participation exceeds four (4) weeks are potentially eligible for a refund of fees paid. However, the following conditions will apply:-

- All applications for a refund of fees due to injury must be made in writing and be supported by medical certificates which indicate the nature of the injury and the length of time of non- participation.
- Parents/guardians are only eligible to apply for an injury refund if all fees as per the payment schedule/plan have been received by the College.
- All injury refund applications must be received by the College no later than December 1 in the current school year.
- The calculation of any refund will be based upon the weekly fee charged for each sport and the following formula will be used:-
  - For the first four weeks of non-participation – no refund of fees
  - For the next two weeks of non-participation (ie Weeks 5 & 6) – a 50% refund of the weekly fee
  - For any time of non-participation over six (6) weeks – a full refund of the weekly fees
  - An administration fee of \$20.00 may also be charged.

A copy of this school-level policy will be made available on request.

## **3. EVALUATION**

This policy is to be reviewed annually by the Finance Committee.

**Recommended by Finance Committee:**

**12 October 2018**

**Ratified by School Council:**

**16 October 2018**